

# Project Manager

At Schumacher Elevator, we specialize in delivering high-quality custom vertical transportation solutions to clients across the Midwest. Our ingenuity, commitment to excellence, and client satisfaction has earned us a reputable position in the elevator industry. We are currently seeking a dynamic and experienced Project Manager to join our team and contribute to our ongoing success.

## What you'll be doing:

- Assist in managing all phases of the project lifecycle
- Coordinate project activities from bid package to scheduling and resource allocation to procurement of equipment and materials
- Develop and maintain project documentation from surveys and permits to closeout
- Work closely with internal and external stakeholders, attend project meetings, facilitate approval process and maintain flow of communication

## What you need for this position:

- Bachelor's degree + two years related experience or equivalent
- Project management and leadership skills
- Willingness and aptitude to learn a complex specialty trade
- Strong communication skills: written and verbal
- Excellent organization and attention to detail
- Solid computer skills
- Positive attitude
- Valid Minnesota Driver's License

## The details:

For over 85 years Schumacher Elevator has been a well-known and respected family owned and operated company that designs, manufactures, installs and services custom passenger and freight elevators.

Position is full-time, first shift. We offer a competitive wage and benefits package that includes medical, dental, life and disability insurance, 401(k) match, PTO, paid holidays, and bonus eligible. Post-offer background check and drug screen required.

**We are an Equal Opportunity/Affirmative Action Employer.**

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## Ways to Apply:

- Apply directly online at [www.schumacherelevator.com/careers](http://www.schumacherelevator.com/careers) by uploading your resume and application.
- Send resume to Director of Human Resources, PO Box 393, Denver, IA 50622
- Email to [Employment@SchumacherElevator.com](mailto:Employment@SchumacherElevator.com)

